

GROUNDS MAINTENANCE SCHEDULE

Calvary Cemetery and District Cemetery

Weekly Maintenance Schedule

The groundskeepers alternate between the two cemeteries each week:

* **Week 1:** Calvary Cemetery

* **Week 2:** District Cemetery

This rotation continues weekly, alternating between the two cemeteries.

Maintenance Procedures

There is no set daily schedule for maintaining specific sections of either cemetery. Groundskeepers assess the condition of the grounds and begin with the sections that require the most attention. They then continue working through other areas based on maintenance needs, available time, and overall conditions.

Routine maintenance includes mowing, trimming, weed control, general cleanup, and other necessary groundskeeping duties.

Funeral and Burial Services

When a funeral or burial service is scheduled at either cemetery, the groundskeepers prioritize preparing the section where the service will take place, regardless of which cemetery is assigned for that week.

The service area is cleaned and maintained before the scheduled service to ensure it is neat, presentable, and ready for the family and visitors.

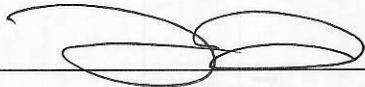
Once the service area is prepared, the groundskeepers continue with other maintenance duties as time and needs allow.

****Responsibility****

The groundskeepers are responsible for maintaining both cemeteries according to this alternating schedule, prioritizing areas that need the most attention, and ensuring that scheduled service areas are prepared on time.

The District Manager oversees the maintenance process and may adjust priorities as needed to address operational needs.

Submitted by: _____



Title: District Manager

Date: 10-15-26